



Mark S. Zoppina, Principal

ARRIVAL/DISMISSAL SCHOOL SUPERVISION PLANS - 4th & 5th Grades

During arrival and dismissal times, designated school personnel are assigned to strategic posts around the property to ensure student safety while on school property. A detailed after-school supervision plan specific to Penn Beach School can be found below.

PENN BEACH SCHOOL

Penn Beach Elementary School is in session from 8:20 AM to 2:50 PM on full days and 8:20 AM to 12:50 PM on scheduled early district closing days. In the event of an unforeseen early closing (i.e. inclement weather or other event) the school district will attempt to contact all parents/guardians through Connect-Ed, and students will be dismissed following their normal dismissal plans.

** Penn Beach School's arrival and dismissal traffic plans were developed in collaboration with the Pennsville Police Department.

Arrival:

Students are not to arrive on school property before 8:05 AM. School personnel are stationed at various strategic areas during arrival to ensure student safety. These posts include the bus drop off area (front door), side door (west parking lot), back door/Harvard Road sidewalk, Salem Drive sidewalk area, and the Kansas Road sidewalk area to monitor students as they arrive on school property from 8:05 AM to 8:20 AM. Students may be dropped off at the side door of the west parking lot (near the playing fields). Vehicles are to enter the school grounds from Kansas Road and proceed to the side door. Students are not to exit the vehicle before reaching the side door. After dropping off a child at the side door, vehicles should follow the outer perimeter of the parking lot and exit back onto Kansas Road. This traffic pattern contains all vehicle traffic to one side of the building and improves safety for our walkers. Other options include dropping off on Kansas Road at the sidewalk in front of the flagpole (not on the opposite side of the road) or dropping off on Harvard Road (along the school side of the road) and allowing children to enter the back of the building. **Vehicles are not to enter the parking lot from Salem Drive.** Students who arrive after 8:20 AM must use the intercom/buzzer system to gain entrance into the building. Upon entering the building, students must report to the office for a late slip.

Supervisory duties during arrival include:

- To monitor students at the front door area and bike area, including ensuring students are wearing a helmet; to monitor the Salem Drive sidewalk/east parking lot entrance area to ensure student safety and that cars do not enter; to monitor the west parking lot area as students are dropped off at the side door, to monitor the back of school sidewalk area as students arrive from Harvard Road, to monitor the Kansas Road sidewalk area as students are being dropped off, and to ensure that the school doors are closed after students are done entering the building.

Dismissal:

School personnel are stationed at various strategic locations on school property to monitor students as they leave school property from 3:05 PM to 3:20 PM. Students are dismissed according to the below schedule:

2:45 PM – Bus Ready Bell (Tier One Bus Students Dismissed to All-Purpose Room)

2:50 PM – Non-Escort Students Dismissed (Tier One Buses Depart)

2:55 PM – Bus Ready Bell (Tier Two Bus Students Dismissed to All-Purpose Room) and Teachers walk Escort Students to designated Escort Program Area (Room 159)

3:00-3:10 PM – Tier Two Buses Depart (contracted certified staff positions)

Students may be picked up by vehicle on the **school side** of Kansas Road, Salem Drive, or Harvard Road. Vehicles are not to double park, as this requires students to walk between vehicles and enter into the roadway to enter a vehicle. Vehicles are not to enter the parking lot from Salem Drive OR Kansas Road – THIS INCLUDES USING THE ENTRANCE AREAS AS A TURN-AROUND.

3:10-3:25 PM – Students enrolled in the escort service are permitted to be signed out for pick-up.

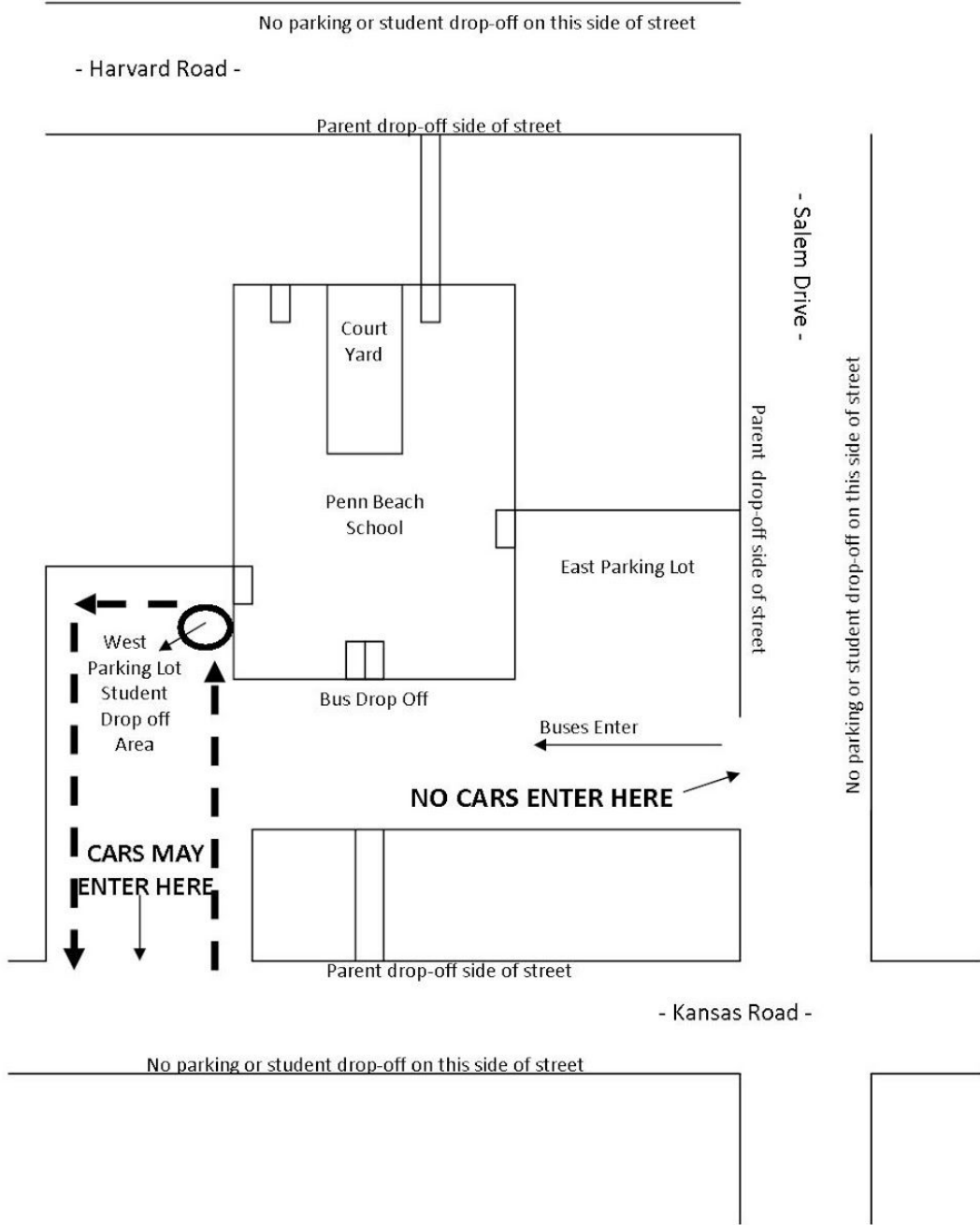
Vehicles picking up students enrolled in the escort service must enter the west side parking lot from Kansas Drive. Vehicles must park in the west side parking lot, enter the side door leading into hallway, and sign students out at the escort sign out area (**Room 159**).

During dismissal school personnel supervises students in the hallways and classrooms, and school personnel are assigned duty at the following areas:

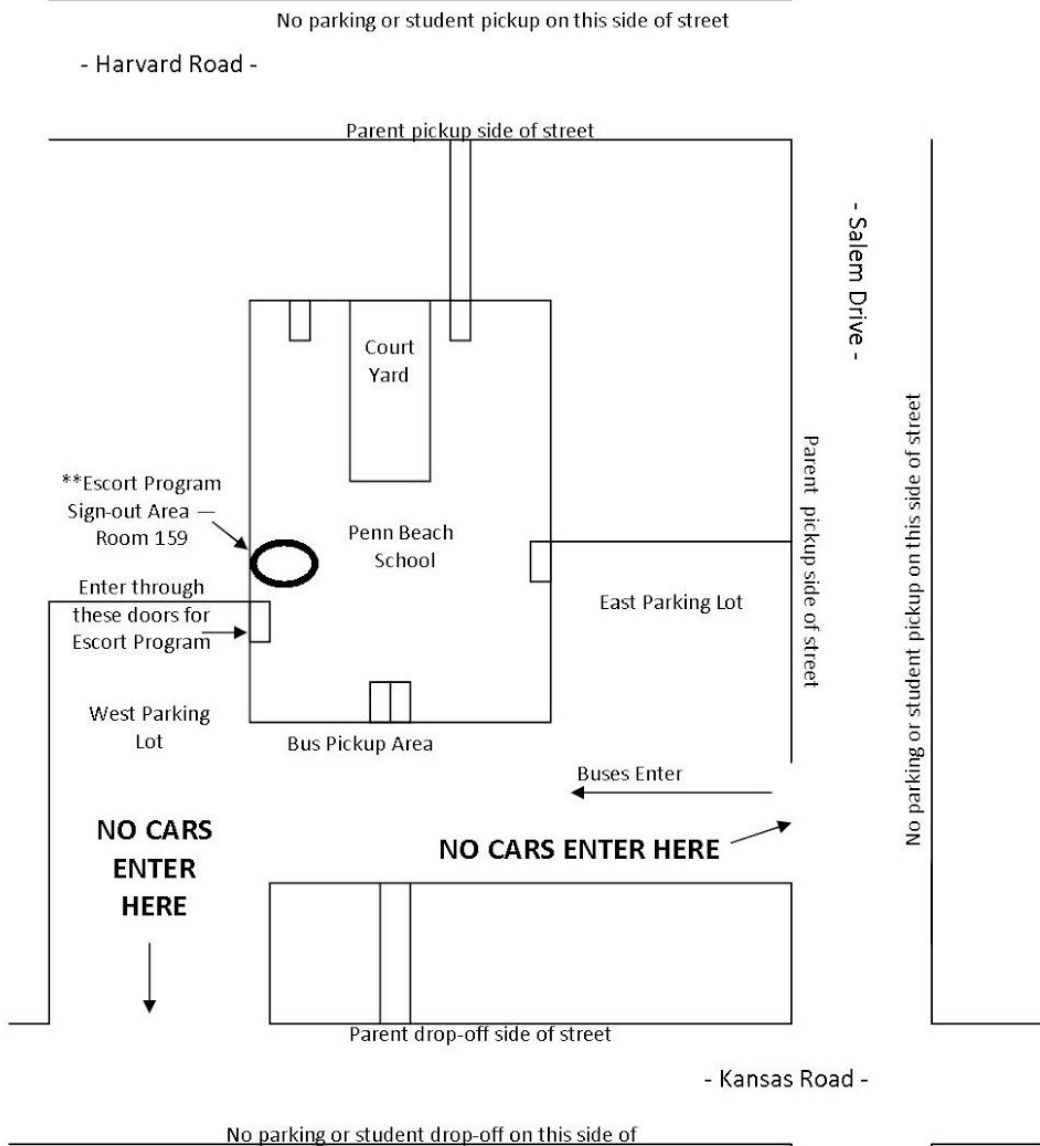
- 1) Bus loading and front door areas:
 - Monitor bus area to ensure student safety, including ensuring no one walks between buses at any time;
 - Monitor the bike area, including ensuring students wear a helmet;
 - Ensure that the school doors are closed after students exit the building.
- 2) Kansas Road sidewalk/west parking lot entrance areas:
 - Monitor the Kansas Road sidewalk area to ensure students are safely entering vehicles/walking on the sidewalk;
 - Monitor the Kansas Road/west parking lot entrance area to ensure student safety and that cars do not enter.
- 3) Salem Drive sidewalk/east parking lot entrance area:
 - Monitor the Salem Drive sidewalk/east parking lot entrance area to ensure student safety (i.e., students are walking on sidewalk) and that cars do not enter.
- 4) Back Door sidewalk/Harvard Road sidewalk:
 - Monitor the back of school sidewalk area and Harvard Road sidewalk area to ensure student safety as students leave school grounds and are picked up by vehicle (along the school side of the road).

** Crossing guards are posted at strategic intersections as determined by the Pennsville Police Department in collaboration with the Pennsville School District.

Penn Beach ARRIVAL MAP



**Penn Beach
DISMISSAL MAP**



**Escort Program pickup is from 3:10-3:25 PM on full days and 1:10-1:25 PM on half days. Students enrolled in the escort service are permitted to be signed out for pick-up. Vehicles picking up students enrolled in the escort service must enter the west side parking lot from Kansas Drive. Vehicles must park in the west side parking lot, enter the side door leading into hallway, and sign students out at the escort sign out area (Room 159).