



Mr. Mark Zoppina, Principal
Mrs. Kyle Baker-Plale, Vice Principal

ARRIVAL/DISMISSAL SCHOOL SUPERVISION PLANS - Preschool

During arrival and dismissal times, designated school personnel are assigned to strategic posts around the property to ensure student safety while on school property. A detailed school supervision plan specific to Penn Beach can be found below.

ARRIVAL

Students, vehicles and buses are not to arrive on school property before 8:55 am.

School personnel are stationed at the bus area at the front of the building to monitor students as they arrive on school property from 8:55 - 9:10 am.

Preschool Students:

Students are to be dropped off at the front of the building at the main entrance. There will be one line of cars and buses. Staff will help all students off the bus as well as out of vehicles. Buses and vehicles will be unloaded one at a time.

Breakfast Program Students:

Our breakfast program is from 8:25-8:55 a.m. for students participating in the breakfast program. Students participating in the breakfast program must arrive at school by 8:40 a.m. and students may be dropped off at their classroom door at the front of the building.

Late Students:

Students who arrive after 9:10 a.m. must use the intercom/buzzer system to gain entrance into the building. Upon entering the building, students must report to the office for a late slip.

DISMISSAL

Vehicles and buses are not to arrive on school property before 3:10 pm.

School personnel are stationed at the entrance to monitor preschool students as they leave school property from 3:10-3:20.

Preschool Students Dismissing at 3:10 pm:

Preschool bus riders will board busses in the front of the building. Preschool car riders will load into cars at the entrance to the building. Buses and cars will form one single file line starting at 3:10 at the main entrance.

SUPERVISORY DUTIES

3:10 Preschool

To monitor the students loading/unloading into busses at the curb to ensure student safety, including ensuring no one walks between buses at any time; to direct visitors to the office so that no child is picked up without being properly signed out or so that all visitors report to the office; and to ensure that the school doors are closed after students enter/exit the building.

Penn Beach
ARRIVAL & DISMISSAL MAP for Preschool

