

ARCHITECT

During construction, the architect acts as an agent of the owner, the Board of Education, in supervising the work of contractors and the Bureau of Facilities Planning Services that all work has been completed in accordance with his/her plans and specifications. In order to carry out this responsibility, the architect must inspect every phase of the work, be available to advise and assist the contractor in solving problems arising out of his efforts to execute the plans on a predetermined regularly scheduled basis, and recommend modifications, approve substitutions, and initiate change orders where necessary, and to sign off on authorization of payment to contractors upon the satisfactory completion of the work.

Date: January 18, 1983
Date Rev.: **MAY 17 1988**

Legal References:	N.J.A.C. 6:22-1.11	Preparation of Plans
	N.J.A.C. 6:22-1.12	Schematic Plans
		Submission
	N.J.A.C. 6:22-1.13	Preliminary Plan
		Submission
	N.J.A.C. 6:22-1.14	Final Plans
		Submission
	N.J.A.C. 6:22-1.16	Change Orders
	N.J.A.C. 6:22-1.17	Preliminary
		Inspections
	N.J.A.C. 6:22-1.18	Final Inspections
		and Reports
	N.J.A.C. 6:22-1.20	Acceptance of
		Building by Board of
		Education

