

TRANSFERS

General

All transfers into the District's schools shall be in accord with Board Policy 5111 Admission. Students transferring into the District are expected to present copies of records from the previously attended school district to aid in placement, as well as provide proof of immunizations and identity.

Parents/guardians of pupils or adult pupils transferring from the District shall notify the Building Principal or his/her designee in a timely manner of their intention to leave Pennsville.

Student records shall be transferred between the Superintendent or his/her designee within the time frame prescribed by applicable law.

Intradistrict Transfers in Compliance with No Child Left Behind

When a school in the District fails to achieve adequate yearly progress as defined by the State for two consecutive years, parents/guardians shall be informed of options for students in that school, including, if applicable, the option of transferring to another school in the District. Notices to parents/guardians shall list the possible accepting schools and describe information on their performance. Only schools that have achieved adequate yearly progress shall be included on the list.

The lowest-achieving students from the lowest-income families, as identified through federal free or reduced-price lunch statistics, shall be given priority in transferring.

Transportation, if normally provided, shall be provided at no cost to transferring students until the school that they are leaving demonstrates adequate improvement. Funding of transportation shall not exceed the limits described in NCLB. Students may remain in the school into which they have transferred until they have completed the highest grade in that school.

Unsafe School Choice Option

If a school in the District is identified as "persistently dangerous" by the New Jersey Department of Education, all students in that school shall be offered on a space available basis the option of transferring into another school in the District that has not been so designated. Parents/guardians shall be notified within fifteen (15) calendar days after the District is notified of the school's status, and all transfers shall be completed by the beginning of the school year following. To the extent possible, transfers shall be into schools in the District that are making adequate yearly progress. Students may remain in the school into which they have transferred until the school of origin is no longer identified as "persistently dangerous."

In addition, any student who becomes a victim of a violent criminal offense while in school or on school grounds shall be offered the option of transferring into a safe school within the District, if applicable. The student shall be given the option within ten (10) days of the incident, and the transfer shall occur within thirty (30) days of determination that the student was a victim. Applicable definitions and criminal offenses shall be as listed in the statewide policy.

Transportation will not be provided to students transferring out of “persistently dangerous” schools and student victims of violent criminal offenses.

If the Board cannot offer a safe school alternative within the District to students choosing to transfer out of a “persistently dangerous” school or to a student who has been a victim of a violent criminal offense, the Superintendent or his/her designee shall attempt to establish an agreement with a neighboring district. The Board shall review and approve any such agreement prior to its application.

The Superintendent or his/her designee shall ensure that the District complies with all applicable requirements of Federal and State law and regulations.

Date: February 24, 2014

Legal References

N.J.S.A. 18A:7B-12	District of residence; determination
N.J.S.A. 18A:36-19a	Newly enrolled students; records and identification
N.J.S.A. 18A:36-25.1	Proof of child’s identity required for enrollment; transfer of record between districts
N.J.S.A. 18A:36B-1 <i>et seq.</i>	Interdistrict Public School Choice Program
N.J.S.A. 18A:38-8	Duty to receive pupils from other districts
N.J.A.C. 6A:12-3.2	Criteria to guide the Commissioner’s approval of choice program applications
N.J.A.C. 6A:23A-19.2	Method of determining residency
N.J.A.C. 6A:32-8.2	School enrollment

No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 *et seq.*

Unsafe School Choice Option Policy, New Jersey Department of Education, June 30, 2003

Cross References:

5111	Admission
5119.1	Interdistrict Public School Choice
5125	Pupil records
5131	Conduct/discipline
5131.5	Vandalism/violence
5141.3	Health examinations and immunizations