
SUBSTITUTE TEACHERS

The Superintendent or his/her designee shall make provisions to employ the services of substitute teachers in order to maintain the effective operation of the educational program.

Teacher substitutes must have at least a valid substitute teaching credential issued by the Executive County Superintendent, and preferably hold a degree.

The Superintendent or his/her designee shall recruit, screen and recommend to the Board candidates for employment as instructional substitutes, as well as develop procedures for the assignment of substitutes;

The Board shall approve potential substitute personnel and the positions in which they may substitute, and place them on the Board's approved substitute list.

A substitute teacher shall follow the daily lesson plan provided by the regular teacher, and if no lesson plan is available, the instructions of the Building Principal or his/her designee.

Any substitute teacher shall be entitled only to the wages approved by the Board on a per diem basis, and to no other benefits.

Persons employed as aides may not perform as substitutes for professional employees unless they are Board-approved substitute teachers.

Date: April 29, 1997
Date Reviewed/Revised: December 19, 2011

Legal References:

<u>N.J.S.A.</u> 18A:6-7.1-7.5	Criminal history record; employee in regular contact with pupils; grounds for disqualification from employment; exception ...
<u>N.J.S.A.</u> 18A:16-1.1	May appoint temporary officers and employees
<u>N.J.S.A.</u> 18A:27-4	Power of boards of education to make rules governing employment of teacher, etc.; employment thereunder
<u>N.J.S.A.</u> 18A:27-4.1	Appointment, transfer, removal, or renewal of officers and employees; exceptions
<u>N.J.S.A.</u> 18A:29-16	Emergency certificates; day-by-day basis substitute
<u>N.J.A.C.</u> 6A:9-6.5	County substitute credential

N.J.A.C. 6A:32-6.1 et seq. School employee physical examinations

8 U.S.C.A. 1100 et seq. - Immigration Reform and Control Act of 1986

Sayreville Education Ass'n v. Sayreville Bd. of Ed., App. Div., unreported decision (docket no. A-4899-82T2, decided April 12, 1984)

Lammers v. Bd. of Ed. of Borough of Point Pleasant, Ocean County, S/B (June 5, 1991)

Possible

Cross References:

4111	Recruitment, selection and hiring
4112.2	Certification
4112.4	Employee health