

PURCHASING

The board of education authorizes and directs the chief school administrator or designee to execute contracts with proper vendors in accordance with state law to purchase subsistence amounts of perishable foods without competitive bids. This policy shall be published annually as required by law, along with the procedures by which authorized vendors may become eligible to submit quotations.

The business administrator is authorized to purchase not more than \$250 worth of food supplies in any month for the cafeterias or home economics classes without soliciting quotations. Such purchases must be documented according to law.

Date: MARCH 11, 1997

**Legal References:**

<u>N.J.S.A.</u> 18A:18A-6	Standards for purchase of milk
<u>N.J.S.A.</u> 18a:18a-5(a)6,-42.1 advertising...	Exceptions to requirements for
<u>N.J.A.C.</u> 6:20-2.6	Supplies and equipment
<u>N.J.A.C.</u> 6:20-2A.5	Supplies and equipment

**Cross References:**

3320	Purchasing procedures
3571	Financial reports