
LINE OF RESPONSIBILITY

The authority of the Board of Education is transmitted through the Superintendent along specific paths from person to person as shown in the organization chart of the school district. The lines of authority represent direction of authority and responsibility. The lines are those approved by the Board of Education and are intended to establish clear understanding on the part of all personnel of the working relationships in the school system.

Personnel are expected to refer matters requiring administrative action to the administrator to whom they are responsible. Personnel are expected to keep the person to whom they are immediately responsible informed of their activities by appropriate means.

All members and employees of this Board are directed to observe faithfully the chain of communications established by the district organizational plan, a copy of which is attached hereto. In general, a problem should be identified and its resolution attempted at the level most immediate to the problem's origin. When a resolution cannot be found at that level, remedy may be sought through appropriate resolution and remediation procedures.

The Board expressly disapproves of any attempt to expedite the resolution of a problem by disregard of the organizational plan and the appropriate processes. A staff member's persistent disregard for the established management organization of this district in violation of this policy will be considered an act of insubordination subject to discipline.

Date: November 13, 2007

Reviewed/Revised: February 23, 2009

Legal References:

N.J.S.A. 18A:11-1	General mandatory powers and duties
N.J.S.A. 18A:17-5 through -14.3	Secretaries, Assistant Secretaries and School Business Administrators
N.J.S.A. 18A:17-15 through -23	Superintendents and Assistant Superintendent of Schools
N.J.S.A. 18A:17-24.1 et seq.	Shared Administrators, Superintendents

N.J.S.A. 18A:27-4	Power of boards of education to make rules governing employment of teacher, etc.
N.J.S.A. 18A:54-20	Powers of board (county vocational schools)
N.J.A.C. 6A:9-12.3	Authorization
N.J.A.C. 6A:9-12.4	School administrator
N.J.A.C. 6A:9-12.7 S	School business administrator
N.J.A.C. 6A:32-2.1	Definitions (chief school administrator)

Possible

<u>Cross References:</u>	1312	Community complaints and inquiries
	2100	Administrative staff organization
	2131	Chief school administrator
	2210	Administrative leeway in absence of board policy
	3000/3010	Concepts and roles in business and noninstructional operations; goals and objectives
	9123	Appointment of board secretary
	9313	Formulation, adoption, amendment of administrative regulations

PENNSVILLE PUBLIC SCHOOL DISTRICT ORGANIZATIONAL CHART

